

For Office Use Only

Application Received: ___/___/___
Interview Date: ___/___/___

References Received: 1st 2nd 3rd
Time: _____



YMCA CAMP KITAKI STAFF APPLICATION



The Lincoln YMCA adheres to the equal opportunity guidelines set forth by federal, state, and local laws. The information requested on this form is sought in good faith and will not be used to discriminate against the applicant on the basis of gender, age, disability, race, color, religion, marital status, veteran status, or national or ethnic origin.

The mission of the YMCA is to put Christian principles into practice through programs that build a healthy spirit, mind, and body for all.

Employment at a resident camp is serious and demanding. The rewards are found largely in the impact on the lives of children and the personal growth and satisfaction that goes with it. Camp staff must commit to furthering the mission of the YMCA and modeling the values of caring, honesty, respect, and responsibility.

Applicant

Name _____
Last First Middle Nickname

Gender: Male Female Social Security Number _____ - _____ - _____

Contact Information

Permanent address _____ City _____
State _____ Zip Code _____ Phone (____) _____

School address _____ City _____
State _____ Zip Code _____ Phone (____) _____

Please check the address you wish mail sent to

E-mail address _____ Cell Phone (____) _____

In case of emergency, whom would we contact?

Name _____ Relationship _____ Phone (____) _____

General Employment Information

What position are you applying for? 1st Choice _____ 2nd Choice _____

Will you be at least 18 by June 1st? Yes No At least 21? Yes No

Do you have transportation to and from camp? Yes No

Are you able to be legally employed in the United States? Yes No

Are you a licensed driver? Yes No If yes, any moving violations? Yes No

Are you able to accept others regardless of race, color, creed or social class? Yes No

What dates are you available for work? ___/___/___ until ___/___/___

Have you ever been convicted of a felony or misdemeanor? Yes No

If yes, please explain: _____
Employment is contingent upon criminal background checks.

Do you have any problems (i.e. chemical dependency, child molestation) that are relevant to working with children? Yes No If yes, please explain: _____

The Lincoln YMCA enforces strict child abuse and neglect policies. The YMCA is a drug, alcohol, and tobacco free workplace. Improper use of drugs or use of alcohol or tobacco at the workplace is prohibited.

Are there any reasons you may have difficulty performing any of the essential elements of the job for which you have applied? Yes No Not sure Explain _____

Education

Circle educational level you will have completed by June 1st:

11 12

High School

1 2 3 4

College

1 2 Masters PhD

Post Graduate

College(s) attended: _____ Major: _____

What career or profession are you preparing for? _____

Personal References

Please choose 3 individuals (not relatives) who can make a statement regarding your character, skills, work habits, and interaction with children. These may be employers, teachers or ministers. Give each individual one of the reference forms included in the packet. Have each individual send the form directly to the Camp Office (6000 Cornhusker Hwy., Lincoln, NE 68507).

Name: _____ Relationship: _____

Street: _____ How long known: _____

City/State/Zip: _____ Phone: (____) _____ - _____

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Employment History

List most recent employment first and give complete contact information. You may include volunteer as well as paid positions. Attach additional pages if needed.

Employer: _____ Title/Position: _____

Address: _____ Phone Number: (____) _____ - _____

City/State/Zip: _____ Supervisor: _____

Responsibilities/Duties: _____

Dates Employed ___/___ until ___/___ Reason for leaving: _____

Employer: _____ Title/Position: _____

Address: _____ Phone Number: (____) _____ - _____

City/State/Zip: _____ Supervisor: _____

Responsibilities/Duties: _____

Dates Employed ___/___ until ___/___ Reason for leaving: _____

Employer: _____ Title/Position: _____

Address: _____ Phone Number: (____) _____ - _____

City/State/Zip: _____ Supervisor: _____

Responsibilities/Duties: _____

Dates Employed ___/___ until ___/___ Reason for leaving: _____

Camp Experience and Interests

How did you learn about this job opening?

- YMCA staff person Poster of notice Newspaper
- Been to camp before College staff Kitaki Staff Member (Who? _____)
- Employment Office Friend Other _____

Have you ever been a camper? Yes No If yes, where: _____

Have you ever been a camp staff member before? Yes No

Camp: _____ Position: _____ Salary: _____ Year: _____

With what age do you prefer to work at camp?

- 7 - 8 years 9 - 12 years 13 - 16 years No Preference

In the following list, rate your ability for each of the activities. (1=No interest, 2=Interested but not knowledgeable, 3=Knowledgeable, 4=Able to teach, 5=This is my life)

- | | | | |
|-------------|-------------------|---------------------|------------------------------|
| __ Sports | __ Camp Newspaper | __ Computers | __ Dance DJ |
| __ Archery | __ Nature/Ecology | __ Swimming | __ Musical Instrument: _____ |
| __ Riflery | __ Crafts | __ Ropes Course | __ Song Leading |
| __ Canoeing | __ Outdoor Skills | __ Orienteering | __ Drama |
| __ Rowing | __ Fishing | __ Horseback Riding | __ Storytelling |
| __ Sailing | __ Cooking | __ Maintenance | __ Other: _____ |

Please indicate the certifications you have earned and expiration dates:

- | | Renewal Date | | Renewal Date |
|--|--------------|--|--------------|
| <input type="checkbox"/> CHA or HSA (Horsemanship) | _____ | <input type="checkbox"/> CPR | _____ |
| <input type="checkbox"/> WSI | _____ | <input type="checkbox"/> FIRST AID | _____ |
| <input type="checkbox"/> LIFEGUARD | _____ | <input type="checkbox"/> FIRST RESPONDER | _____ |
| <input type="checkbox"/> RIFLERY | _____ | <input type="checkbox"/> EMT | _____ |
| <input type="checkbox"/> OTHER | _____ | | |

Written Questions

Please write a biographical sketch of yourself. Be sure to include any specialized training or experience in the area of camping, teaching, child care, group work, or other area that might have a bearing on this application.

What are your most important values (in order of priority) and why? How do those values agree with the YMCA Mission?

Describe the contribution you feel that you can make as a staff member at YMCA Camp Kitaki. Include why you want to work at camp in spite of modest pay and long hours.

What character qualities do you possess that would be particularly useful as a camp staff member? Give examples of how you express these qualities.

What do you hope to gain personally by working at Camp Kitaki this summer? What will you give to Camp Kitaki this summer?

What is your adult T-shirt size? S M L XL XXL
*** The enclosure of a recent photo would be helpful ***

I do hereby certify that the statements made on this application are accurate and true to the best of my knowledge and belief. I am aware that Camp Kitaki is a part of the Young Men's Christian Association, and I agree to abide by and uphold its mission, ideals, and policies. I understand that any false information or willful omission of employment record in this application will be sufficient reason for rejection of my application or termination of my employment if hired. I herewith authorize and request each and every former employer, person, firm, corporation, and educational institution to answer any and all questions that may be asked and herewith hold such persons harmless for giving any and all information within their knowledge or records. I have the right to make a written request within a reasonable period of time for complete and accurate disclosure of additional information concerning the nature and scope of this investigation. In addition, my signature on this application form will serve as authorization to release any and all information recorded or attached to this application. All information will be kept confidential. I understand that if I am hired, the employment shall be at the will of either party and may be terminated by either party at any time. **UNSIGNED APPLICATIONS WILL NOT BE CONSIDERED.**

Date

Signature

Please return application to:

YMCA Camp Kitaki
6000 Cornhusker Hwy.
Lincoln, NE 68507
(402) 434-9225
FAX (402) 434-9226